



ADULT FOSTER HOME FIRE SAFETY AND DISASTER PREPAREDNESS CHECKLIST

Check off the items as you complete your home inspection.
For additional information, please check our website at www.safeafhcare.org.

KITCHEN

- Keep kitchen free of clutter
- Never leave stove-top cooking unattended
- Place pots on stove with handles facing inward
- Never move a burning pot or pan and never use water to try to extinguish it
- Keep a large lid and baking soda near the stove to smother stove top fires

BEDROOM

- Keep space heaters at least 3 feet from flammable items and plugged directly into the wall
- Never leave space heaters unattended or use when residents have mobility or memory problems
- Install smoke alarms on every level, in every bedroom, outside every sleeping area, and at the top of each staircase
- Check that smoke alarms are working each month

LAUNDRY ROOM

- Clean the dryer lint screen after each use
- Replace exhaust hoses with aluminum ducting

LIVING ROOM, OXYGEN USE, AND SMOKING

- Never have a candle, smoking, or other open flame in a room where oxygen is used or stored
- If smoking is allowed, smoke outside at least 10 feet from any entrance and away from flammable materials
- Use deep, wide, sturdy, flame-resistant ash trays for cigarette butts
- Soak ashes and butts in water before discarding
- Keep oxygen tanks at least 6 feet from any heat source
- Post “no smoking” signs in rooms where oxygen is used or stored
- Do not overload outlets and use surge protectors with circuit breakers

EMERGENCY RESPONSE

- Keep a fire extinguisher visible on each floor and where it can be accessed easily from every room
- Maintain fire extinguishers by shaking gently once a month and having a professional check once a year
- Keep flashlights stationed around the house in case of a power outage
- Plan and review escape routes with all employees, residents, and other occupants, including children
- Orient new residents and employees to emergency plan within 24 hours of arrival
- Hold 3 minute fire drills at least every 90 days and once a year during sleeping hours
- Identify a point of safety at least 50 feet from the home
- Post phone number, address and cross streets and emergency responder contact numbers on all phones
- Keep a written copy of the Emergency Evacuation Plan in the home at all times

DISASTER PREPAREDNESS

- Prepare a plan for both sheltering in the home and relocating
- Keep at least 3 gallons of water for each occupant on hand at all times
- Keep at least 3 days' worth of food, oxygen, and other essentials on hand at all times
- Have a back-up generator
- Pack “go bags” for each resident of the home
- Maintain a home disaster kit
- Develop a plan for recovery after a disaster

The video, online training, useful links and downloadable checklists and emergency plan are available from our website:

